

**CHIEF OFFICERS' EMPLOYMENT PANEL****17 FEBRUARY 2006**

Chair: \* Councillor Burchell (4)

Councillors: \* Choudhury (2)  
† Knowles (3)\* Paddy Lyne  
\* Anjana Patel (1)

\* Denotes Member present

(1), (2), (3) and (4) Denote Nominee substitution (see Minute 76 below).

† Denotes apologies received

**PART I - RECOMMENDATIONS - NIL****PART II - MINUTES****74. Chair of the Panel:**

The Licensing and General Purposes Committee at its special meeting on 16 May 2005, under the provisions of Committee Procedure Rule 7.2, duly appointed Councillor N Shah as Chair of the Panel for the Municipal Year 2005/06.

In the absence of Councillor N Shah, nominations were sought for the appointment of a Chair for this meeting. Councillor Burchell was duly nominated and approved as Chair. Given that both this meeting and a meeting of the Panel on 10 March 2006 (see Minute 79 below) would have the same membership and were concerned respectively with the shortlisting and the interviews for the post of Director of Corporate Property (Urban Living), it was agreed that the appointment as Chair should apply to both these meetings.

**RESOLVED:** That Councillor Burchell be appointed Chair of the Chief Officers' Employment Panel for this meeting and for the meeting to be held on 10 March 2006, both being meetings at which the appointed Chair for the 2005/06 Municipal Year was unable to be in attendance.

**75. Arrangement of Agenda:**

**RESOLVED:** That the item appearing in Part II of the agenda (Minute 80 refers) be considered with the press and public excluded on the grounds that it contained confidential information which was exempt under the provisions of paragraph 1 of Part I to Schedule 12A of the Local Government Act 1972, in that it related to applicants to become an office holder with the Authority.

**76. Membership:**

**RESOLVED:** That the attendance of Nominee Members at this meeting, further to the formula membership of the Panel, be noted as follows:-

Original MemberCouncillor D Ashton  
Councillor Dighé  
Councillor C Mote  
Councillor N ShahNominee Member AttendingCouncillor Anjana Patel  
Councillor Choudhury  
Councillor Knowles [Apologies]  
Councillor Burchell**77. Declarations of Interest:**

**RESOLVED:** That it be noted that there had been no declarations of interest by Members in relation to the business on the agenda for this Panel meeting.

**78. Minutes:**

**RESOLVED:** That the minutes of the previous meeting of the Chief Officers' Employment Panel held on 17 February 2006 (immediately preceding this meeting of the Panel) be deferred until they have been printed into the Council Minute Volume.

**79. Date of Next Meeting:**

**RESOLVED:** That it be agreed to convene the next Panel meeting with this membership, to undertake the interviews to the vacant post of Director of Corporate Property (Urban Living), on Friday 10 March 2006. (See also Minute 74 above).

80. **Appointment of Director of Corporate Property (Urban Living): Shortlisting:**  
The meeting received a report from Gatenby Sanderson Recruitment Consultants on twenty applications submitted by candidates for the post of Director of Corporate Property (Urban Living). The Consultants had interviewed fifteen of those candidates, consequent on which they were recommending six candidates for short-listing. A detailed assessment of each of those top six applicants and their interview with the Consultant was provided.

Having discussed the merits of the candidates, the preferred short-listing for final interview by the Panel and the arrangements for 10 March were agreed.

**RESOLVED:** That (1) the recommended short-list of six candidates be invited to the Assessment Centre process and prospectively for final interview by the Panel for the post of Director of Corporate Property (Urban Living);

(2) the arrangements on 10 March for (i) candidates to make a presentation to Members; (ii) communicating the outcome of the prior Assessment Centre process; and (iii) the design of the questions to be asked by Members in the interviews undertaken by the Panel, be as now discussed.

(Note: The meeting having commenced at 3.00 pm, closed at 3.58 pm)

(Signed) COUNCILLOR KEITH BURCHELL  
Chair